IN THE CLAIMS:

1. (Currently Amended) A method for initiating an online meeting over a data network between a host party with a first computer and an attendee party with a second computer, where a phone connection exists over a telephone network between a first phone of the host party and a second phone of the attendee party, the method comprising:

receiving a start meeting command at a first adaptor coupled to the first phone and the first computer;

in response to the first adaptor receiving the start meeting command, causing the first computer to send~~sending~~ a start meeting message over the data network to a data center;

receiving a meeting identification from the data center;

storing the meeting identification in ~~a~~ the first adaptor~~device, which is coupled to both the first phone and the first computer~~; and

transmitting the meeting identification from the first adaptor~~device~~ over the telephone network to a second adaptor ~~device~~, which is coupled to both the second phone and the second computer.

2. (Currently Amended) The method of claim 1, comprising:

receiving the meeting identification into the second adaptor~~device~~; and

using the second adaptor~~device~~ to send a join meeting message over the data network to the data center.

3. (Original) The method of claim 1, wherein the telephone network comprises a public switched telephone network.

4. (Original) The method of claim 1, wherein the data network comprises an internet.

5. (Currently Amended) The method of claim 1, further comprising:

encoding the meeting identification by the first adaptor~~device~~ prior to transmitting the meeting identification over the telephone network to the second adaptor~~device~~.

6. (Currently Amended) The method of claim 5, wherein the second adaptor~~device~~ receives the meeting identification by monitoring the phone connection to detect the encoded meeting identification.

7. (Original) The method of claim 6, wherein said encoding converts the meeting identification into a dual tone multiple frequency (DTMF) signal.

8. (Currently Amended) The method of claim 1, further comprising:

initiating an audio recording of the meeting by user input on one of said adaptors ~~devices~~.

9. (Currently Amended) The method of claim 1, further comprising:

recording audio of the meeting from the phone connection through one of said adaptors~~devices~~ to the computer coupled thereto.

10. (Currently Amended) The method of claim 1, further comprising:

recording audio of the meeting from the phone connection within flash memory of one of the said adaptors~~devices~~.

11. (Currently Amended) The method of claim 1, further comprising:

enabling a privilege-to-record field for the attendee prior to allowing an audio recording of the meeting by way of the second adaptor~~device~~.

12. (Currently Amended) The method of claim 1, further comprising:

a third party with a third computer joining the meeting using a third adaptor ~~device~~ which is coupled to both a third phone and a third computer.

13. (Original) The method of claim 1, further comprising:

receiving an audio message from the data center and playing the audio message to one of said parties.

14. (Original) The method of claim 13, wherein the audio message includes instructions relating to the meeting.

15-28. (Canceled)

29. (Currently Amended) An adaptor product configured to bridge a telephone network and a data network, the adaptor product comprising:

means for receiving a start meeting command at the adaptor product;

means for causing, in response to the adaptor product receiving the start meeting command, a first computer to transmit~~ting~~ a start meeting message over the data network to a data center;

means for receiving a meeting identification from the data center into the adaptor product; and

means for transmitting the meeting identification from the adaptor product over the telephone network to a second adaptor product.

30-35. (Canceled)

36. (New) An apparatus comprising:

a plurality of interfaces operable to couple the apparatus to a first phone and a first computer;

a user input mechanism operable to receive a start meeting command;

a microprocessor operable to cause the first computer to send a start meeting message over a data network to a data center, in response to receipt of the start meeting command;

a memory operable to store a meeting identification received from the data center; and

wherein the microprocessor is further operable to cause the first phone to transmit the meeting identification over a telephone network to a second apparatus, which is coupled to a second phone and a second computer.

37. (New) The apparatus of claim 36, further comprising:

a codec operable to encode the meeting identification prior to transmission of the meeting identification over the telephone network to the second apparatus.

38. (New) The apparatus of claim 36, further comprising:

a modem operable to convert the meeting identification into a dual tone multiple frequency (DTMF) signal.

39. (New) The apparatus of claim 36, further comprising:

a flash memory operable to store an audio recording of the meeting.

40. (New) The apparatus of claim 36, wherein the plurality of interfaces include a Universal Serial Bus (USB) interface operable to couple the apparatus to the first computer and registered jack (RJ) interface operable to couple the apparatus to the first phone.

41. (New) The apparatus of claim 36, wherein the plurality of interfaces are further operable to receive an audio message to be played from the data center.

42. (New) The apparatus of claim 36, wherein the plurality of interfaces are further operable to receive an audio message, wherein the audio message includes instructions relating to the meeting.